

# Katie Marburger

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(330) 544-3898

## Education

**Cedarville University**, Cedarville, OH  
*Bachelor of Arts* in Technical and Professional Communication

- Anticipated graduation date - May, 2010
- Overall GPA - 3.8
- Minor in Bible
- Minor in Graphic Design
- Minor in Teaching English as a Second Language (TESOL)

## Relevant Courses

- Advanced Composition
- Advanced Grammar
- Production Tools
- Designing Visual Communication
- Technical Marketing Communication
- Style and Mechanics for Writers
- Technical Communication
- Designing Info for the WWW
- Corporate Culture
- Linguistics for Language Learners
- Digital Image Illustration
- Drawing I
- Design of Manuals
- Technical Editing
- Portfolio I

## Skills

- Writing skills
- Leadership skills
- Design skills
- French and Japanese language skills
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Basic XHTML and CSS
- Adobe DreamWeaver
- Adobe InDesign
- Adobe Illustrator
- Adobe Photoshop

## Experience

08/08 - present

### Current Employment/Experience

Student Worker - Center for Teaching and Learning (CTL), Cedarville, OH

- Develop and input quizzes for WebCT online courses
- Help professors redesign their classes to be more effective
- Collaborate with coworkers to create new online courses

08/07 - 5/08

### Previous Employment/Experience

*Food Service Worker - Chuck's*, Cedarville, OH

- Washed cafeteria utensils and china
- Disinfected work surfaces and machines

02/08 - 03/08

### Previous Employment/Experience

*PowerPoint Specialist – Client Work*

- Helped client revise PowerPoints for session at the National Religious Broadcaster's conference
- Edited content, added visuals, maintained consistency of the slides

05/07 - 08/08 (summers)

### Previous Employment/Experience

*Camp Counselor - Skyview Ranch*, Millersburg, OH

- Mentored and counseled girls in the 4<sup>th</sup>-12<sup>th</sup> grade
- Facilitated camper unity and teamwork
- Led nature hikes, taught archery, riflery, knife throwing, high ropes, team building activities, etc.

## Honors

- Cedarville Leadership Scholarship
- President's Academic Scholarship
- Thomas A. DeCola Language Scholarship
- Dean's Honor List (2006-Present)
- Cedarville University STC Secretary
- Cedarville University STC 2<sup>nd</sup> Vice President

## Activities

- Agape Chinese Evangelical Church – English Teacher, Ministry Leader
- Jubilate (Choir)
- Society for Technical Communication Member
- World Missions Fellowship

## References

Available upon request